

	<p>Community Leadership and Libraries Committee</p> <p>5 March 2020</p>
Title	<p>Community Leadership and Libraries Annual Delivery Plan 2020/21</p>
Report of	<p>Councillor Reuben Thompstone - Chairman of Committee</p>
Wards	<p>All</p>
Status	<p>Public</p>
Urgent	<p>No</p>
Key	<p>No</p>
Enclosures	<p>Appendix A: Community Leadership and Libraries Annual Delivery Plan 2020/21</p>
Officer Contact Details	<p>Liz Cowie, Interim Assistant Director Strategy and Communication liz.cowie@barnet.gov.uk</p>

Summary

This report presents the refreshed Annual Delivery Plan for the Committee, which sets out how the council's priorities will be delivered in 2020/21 and how progress and performance will be monitored, including any risks to delivery. The Committee will receive a performance report each quarter updating on progress, performance and risk against the priorities.

Officers Recommendations

1. That the Committee approve the Annual Delivery Plan for 2020/21 as set out in Appendix A.

1. WHY THIS REPORT IS NEEDED

- 1.1 The Corporate Plan (Barnet 2024) was refreshed in 2019/20. This set out the council's strategic direction, outcomes for the borough and corporate priorities. The Corporate Plan can be found online at: <https://www.barnet.gov.uk/your-council/policies-plans-and-performance/corporate-plan-and-performance>
- 1.2 To support delivery of the corporate priorities, each Theme Committee produced a Delivery Plan outlining how the corporate priorities would be delivered in 2019/20, as well as any additional priorities relating to the Committee's specific responsibilities under its Terms of Reference. These were approved in March 2019 and each Theme Committee has received a performance report updating on progress, performance and risk against these priorities each quarter.
- 1.3 The Delivery Plans are refreshed on an annual basis. This report presents the Committee's refreshed Delivery Plan for 2020/21 (see Appendix A). This outlines the key activities/timescales, performance indicators/targets and risks in relation to delivery of the priorities for the forthcoming year.

2. REASONS FOR RECOMMENDATIONS

- 2.1 A key element of effective strategic and financial management is for the council to have comprehensive business plans in place to address priorities and challenges, particularly in the context of continuing budget and demand pressures.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 The alternative option would be to have no plans for delivering the council's priorities, which could potentially expose the council to significant risk; and make it difficult to monitor progress and performance against the priorities.

4. POST DECISION IMPLEMENTATION

- 4.1 The priorities for this Committee will be delivered in accordance with the Delivery Plan for 2020/21, as set out in Appendix A.
- 4.2 The Delivery Plan will be refreshed on an annual basis. The Committee will receive a performance report each quarter updating on progress, performance and risk against the priorities.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The Corporate Plan (Barnet 2024), which sets out the strategic direction, outcomes for the borough and corporate priorities was refreshed in 2019/20. The Delivery Plan set out in this report supports delivery of the Corporate Plan and includes key activities/timescales and performance indicators/targets to monitor progress and performance.

5.1.2 The senior leadership team has been working with Members to develop the council's priorities around growth benefiting all residents and customer services, along with the agendas around being a family friendly borough and improving health outcomes. In delivering these priorities the council will:

- aim to collaborate better with residents, including our approach to customer services, enforcement and prevention
- become more externally focused to link the people within the borough and the priorities about the borough
- explore how to establish a better, more effective way of working with the voluntary sector and partners.

5.1.3 This work needs to develop further, and it is possible that the council will want to look again at the Corporate Plan later in the year.

5.2 **Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

5.2.1 The Delivery Plan for 2020/21 supports the savings programme that was approved by Policy and Resources Committee on 19 February 2020. This will enable the council to meet its savings target as set out in the Medium Term Financial Strategy.

5.3 **Social Value**

5.3.1 None applicable to this report; however, the council should take into account the requirements of the Public Services (Social Value) Act 2012 to try to maximise the social economic and environmental benefits it derives from its procurement spend. Before commencing a procurement process, commissioners should think about whether the services they are going to buy, or the way they are going to buy them, could secure these benefits for their area or stakeholders.

5.4 **Legal and Constitutional References**

5.4.1 The council's Constitution (Article 7, Article 7 – Committees, Forums, Working Groups and Partnerships) sets out the responsibilities of all Committees. The responsibilities of the Community, Leadership and Libraries Committee are:

- Responsibility for libraries, culture, civic events, the mayoralty, community safety, registration and nationality service
- To receive nominations and determine applications for buildings / land to be listed as an Asset of Community Value (Community Right to Bid)
- To submit to the Policy and Resources Committee proposals on the Committee's budget for the following year in accordance with the budget timetable and make recommendations on issues relating to virements, underspends or overspends. No decisions which result in amendments to the agreed budget may be made by the Committee unless and until the amendment has been agreed by Policy and Resources Committee.
- To receive reports on relevant performance information and risk on the services under the remit of the Committee
- To recommend for approval fees and charges for those areas under the remit of the Committee.

5.4.2 The council's Financial Regulations can be found at:
<http://barnet.moderngov.co.uk/documents/s46515/17FinancialRegulations.doc.pdf>

5.5 Risk Management

5.5.1 The council has an established approach to risk management, which is set out in the Risk Management Framework. Delivery Plan risks will be reviewed on a quarterly basis (as a minimum) and reported to the Committee. Any high-level risks will be escalated for review by Policy and Resources Committee.

5.5.2 An integral part of the Delivery Plan (Appendix A) is the identification of any risks to delivery of the corporate or committee priorities in 2020/21.

5.6 Equalities and Diversity

5.6.1 Section 149 of the Equality Act 2010 sets out the Public Sector Equality Duty which requires a public authority (or those exercising public functions) to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010.
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not.
- Fostering of good relations between persons who share a relevant protected characteristic and persons who do not.

5.6.2 The broad purpose of this duty is to integrate considerations of equality into everyday business and keep them under review in decision making, the design of policies and the delivery of services. The protected characteristics are: age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

5.6.3 In order to assist in meeting the duty the council will:

- Try to understand the diversity of our customers to improve our services.
- Consider the impact of our decisions on different groups to ensure they are fair.
- Mainstream equalities into business and financial planning and integrating equalities into everything we do.
- Learn more about Barnet's diverse communities by engaging with them.

This is also what we expect of our partners.

5.6.4 This is set out in the council's Equalities Policy, which can be found on the website at:
<https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity>

5.7 Corporate Parenting

5.7.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in carrying out any functions that relate to children and young people. There are no implications for Corporate Parenting in relation to this report.

5.8 Consultation and Engagement

- 5.8.1 Consultation on the Corporate Plan (Barnet 2024) was carried out in the summer 2018. The Corporate Plan was approved by Council in March 2019.

5.9 Insight

- 5.8.1 Not applicable.

6.1 BACKGROUND PAPERS

- 6.1 Council, 5 March 2019 – approved Corporate Plan (Barnet 2024)
<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&MId=9456&Ver=4>
- 6.2 Community Leadership and Libraries Committee, 7 March 2019 – approved Annual Delivery Plan
<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=694&MId=9610&Ver=4>
- 6.3 Policy and Resources Committee, 19 February 2020 - Business Planning – Medium Term, Financial Strategy 2020-25, Budget Management 2019/20 and Budget for 2020/21
<https://barnet.moderngov.co.uk/documents/s57965/Business%20Planning%20Medium%20Term%20Financial%20Strategy%202020-25%20Budget%20Management%20201920%20and%20Budget%20fo.pdf>